

**WSU Response to Lyon FOIA.** The total cost is \$280,022.88. It is based upon the hourly rate of Dr. Shawn McElmurry. Due to the highly technical nature of your requests, Dr. McElmurry is the lowest paid employee of the University who is capable of performing the necessary review. Therefore, his hourly rate is used to calculate the labor cost. FOIA allows a public body to provide an estimate of the time-frame within which the public body will comply with the request. As noted above, the records to be reviewed are voluminous and the review must be conducted by Dr. McElmurry, who is fully occupied with teaching, research and other professional activities. Given his normal employment duties, we estimate that Dr. McElmurry can reasonably devote approximately 1 to 5 hours per week to your requests. Even assuming 5 hours per week, 557 weeks will be required to finish the review, identify applicable exemptions and prepare the records for disclosure. We realize that the cost and time frame estimates may seem excessive to you. They are not. Rather, they are dictated by requests that are very broad and require painstaking review for responsiveness and exemptions by a fully engaged faculty member.

FOIA FEE ESTIMATE ITEMIZATION FORM - WILEY & CHAMBERLAIN FOIA DATED 10/9/2018					
Category of Costs/Description	Hourly Wage	Benefits % Multiplier Used*	Hourly Wage with Benefits	Estimated Time (Hours)	Amount
<b>Searching for, locating and examining responsive records</b>					
• Charged at hourly wage of lowest-paid employee capable of searching for, locating and/or examining the public record, regardless of who performs the labor	\$77.11	0.257	\$96.93	1,566	\$151,788.10
• Estimated and charged in increments of 15 minutes or more, with all partial time increments rounded down			\$0.00		\$0.00
<b>Review directly associated with the separating and deleting of exempt from nonexempt information</b>					
• Charged at hourly wage of lowest-paid employee capable of separating and deleting exempt from nonexempt information, regardless of who actually performs the labor	\$77.11	0.257	\$96.93	1,323	\$128,234.78
• Labor costs under this subdivision estimated and charged in increments of 15 minutes or more, with all partial time increments rounded down			\$0.00		\$0.00
• Does not include a charge for a known previously FOIA-redacted public record that is still in the University's possession					
<b>Duplication or publication</b>					
• Includes making paper copies, making digital copies, or transferring digital public records to be given to requestor on nonpaper media or electronically					
• Charged at hourly wage of lowest-paid employee capable of necessary duplication or publication, regardless of who performs the labor					
• Estimated and charged in time increments of the University's choosing, with all partial time increments rounded down					
<b>Nonpaper physical media costs</b>					
• Actual and most reasonably economical cost of computer discs, computer tapes, or other digital or similar media					
<b>Cost of paper copies (not including labor)</b>					
<b>Cost of mailing</b>					
• Actual cost of mailing, for sending records in a reasonably economical and justifiable manner and for least expensive form of postal delivery confirmation					
• Does not include charge for expedited shipping or insurance unless stipulated by requestor					
			<b>ESTIMATE TOTAL</b>		<b>\$280,022.88</b>